



Pop Warner Little Scholars, Inc.
586 Middletown Blvd. Suite C-100 ▪ Langhorne ▪ PA ▪ 19047
Phone: 215-752-2691 ▪ Fax: 215-752-2879



POP WARNER 2009 TRAVEL GRANT GRANT PROPOSAL FORMAT

For the second consecutive year, Pop Warner Little Scholars, Inc., is pleased to announce it is able to offer Pop Warner Travel Grants for **ELIGIBLE POP WARNER FOOTBALL TEAMS AND CHEER/DANCE SQUADS** that have qualified for the Pop Warner Super Bowl or National Cheer and Dance Championships.

Some important points regarding the 2009 Travel Grant Proposal:

- All qualified* football teams and cheer/dance squads are eligible. Please note that all teams/squads that have the **potential** to advance should apply by the deadline of November 23rd even though those teams/squads may not yet know if they are advancing yet. Those teams/squads not advancing to the Super Bowl or National Championships will be rendered ineligible and removed from consideration.
- These grants are being offered by **Pop Warner National, not the NFL**; therefore, decisions on grant allotment will be made by the Pop Warner National Staff with input from the Regional Management Teams.
- The total amount of grant funds is less than in past years, so grants will be allotted according to **financial need only. Applying for a grant does not automatically qualify your team/squad to receive one.** Awarded funds will be paid directly to Disney Sports Travel unless the team/squad owes Disney less than the amount granted, in which case, the balance of grant funds will be paid directly to the home Association of the team/squad once reconciliation is finalized.

These grants are offered for the sole purpose of alleviating travel expenses and should serve as a motivator for other local businesses/sponsors to commit to supporting Pop Warner teams and squads whether through financial contributions or other in-kind resources. Additionally, as emphasized all season, fundraising efforts should remain a primary focus for all groups.

*Qualified grants will only be awarded to approved local affiliates/teams of Pop Warner Little Scholars, Inc. that are in good standing. Members in good standing include, but are not limited to, groups that have finalized the online roster software program, have performed all necessary background checks and information forms requested by Pop Warner, and have accounts in good standing.

APPLICATION GUIDELINES:

- To be eligible, Pop Warner National Office must receive your completed Travel Grant application by mail at the address on this letterhead by no later than 5:00 PM EST **Monday, November 23, 2009.** Applications submitted after the Monday, November 23 deadline will be considered ineligible and will not receive grant consideration.
- All applicants must demonstrate a need for funding.
- The Travel Fund grants must be earmarked for the youth participants' hotel accommodation costs associated with the Pop Warner Super Bowl and National Cheer and Dance Championships. If your team/squad's application is approved, the Pop Warner National Office will submit the funds directly to Disney Sports Travel, to credit your team's account at Walt Disney World.



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- All Travel Fund grant recipients **MUST** report back to Pop Warner National Office on the use of grant funds via narrative, financial reports and copies of actual receipts or else shall be ineligible for future grants.
- You **do not** need to submit multiple applications for multiple teams in one association. Please clearly indicate all teams that are applying and include **all** supporting documentation (i.e. travel budgets for each team you are applying for).

APPLICATION PROCESS

- **STEP 1:** Complete the application with all supporting documentation and mail all materials to be received at the Pop Warner National Office **no later than Monday, November 23, 2009, 5 PM EST.** **NO LATE APPLICATIONS WILL BE ACCEPTED.**
- **STEP 2:** Determination of recipients and grant amounts for qualifying teams will be made after Regional Championship Play.
- **STEP 3:** All grant applicants will be notified by e-mail **no later than Tuesday, December 1, 2009.** **A valid e-mail address is necessary to apply.**
- **STEP 4:** All grant monies will be applied to your Disney hotel bill. In the event that your account is paid in full, we will send your **Association** a check in the amount of the grant. If part of the travel grant pays the balance of your hotel bill, we will send your association a check for the difference between the grant and hotel balance.

PLEASE NOTE: Pop Warner reconciles the hotel balances with Disney **after the New Year.** Associations that are due checks will receive them in **early February 2010.** Pop Warner **will not** issue funds prior to the Pop Warner Super Bowl and National Championships.

MAILING INSTRUCTIONS:

Travel Fund grant applications must follow the attached format and include **all** specified information in the designated order. Incomplete applications will not be eligible for consideration.

Applicants will be notified by e-mail as to the status of their proposal. **Faxed or e-mailed applications will NOT be considered.**

Completed applications should be **RECEIVED** no later than 5:00 PM EST, **Monday, November 23, 2009** and sent **BY MAIL** to:

Trevor Scholl, Grant Coordinator
Pop Warner Little Scholars, Inc.
586 Middletown Blvd. Suite C-100
Langhorne, PA 19047

Phone: 215-752-2691 ext. 16

E-mail: marketing@popwarner.com



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**2009 TRAVEL FUND FOR POP WARNER SUPER BOWL AND
 NATIONAL CHEER AND DANCE CHAMPIONSHIPS
 GRANT APPLICATION FORM**

I. CONTACT INFORMATION:

Association Name: _____

Specific Team/Age Group Applying: JPW PW JM M Sport: Football Cheer Dance

Address: _____ (**NO P.O. Boxes Please**)

City: _____

State: _____

Zip: _____

Organization Contact: (e.g., Head Football Coach, Administrator, etc.)

Name: _____

Title: _____

Phone: _____

E-Mail: _____

IF ANY CONTACT INFORMATION IS NOT UP TO DATE, GRANT APPLICATION WILL BE DEEMED INELIGIBLE.

II. FUNDING REQUEST

1. A brief description of the organization’s mission and history.
2. The total number of youth football players and spirit participants served by your association.
3. General socioeconomic demographics of the youth football and/or spirit participants served by your association. Descriptions should include age, race, socio-economic status, physical ability, etc.

Please include the following about the specific TEAM/SQUAD on behalf of which this application is being submitted:

4. Number of youth football players and/or spirit participants and coaching staff for THIS TEAM/SQUAD traveling to the Pop Warner Super Bowl/National Cheer and Dance Championships.



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III. FINANCIAL INFORMATION

Please attach the following:

1. Current **detailed and itemized travel expense budget** for **THIS TEAM/SQUAD'S** participation in its respective championship tournament. Estimates will suffice.
2. The most recent **Financial Statement or listing of actual revenues and expenses** for your organization. The Financial Statement or listing should reflect actual revenues and expenditures for the most recent fiscal year.
3. Statement concerning plans for support and investment from local businesses/sponsors.